



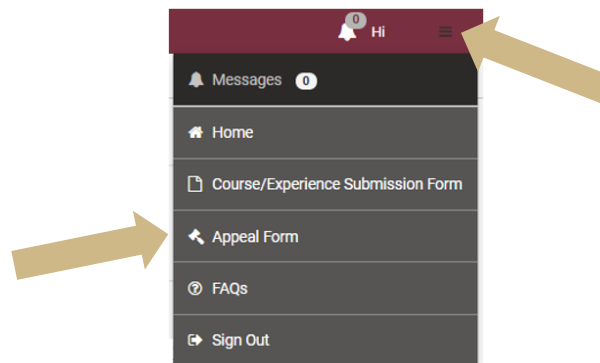
GARNET & GOLD  
SCHOLAR SOCIETY

## Appeal Request

- Scholars have the right to appeal a missed deadline, rejection of submitted course or activity, or the evaluation results from an Engagement Area Reflection or the Synthesis Reflection if they believe that the initial ruling was unfair, or if they have missed a deadline.
- After submitting an appeal request, no additional edits to the submission are allowed and an anonymous reviewer will evaluate the request on the scholar's behalf.
- Only one appeal request may be submitted per scholar during their time in GGSS.
- The appeal request must be submitted within two weeks (including holidays and weekends) of notification of evaluation results or program removal from GGSS Program Administrator.
- If appealing for a rejected reflection, the final submission of the Engagement Area Reflection or Synthesis Reflection will be reconsidered by an anonymous reviewer.
- A GGSS Program Administrator will contact the scholar with the decision within two weeks of submission of the appeal request.
- Scholars will access and complete the appeal request through the GGSS online portal, following the steps shared below.

## Submitting the Appeal Request

- Login to the GGSS portal by accessing it through one of the following locations:
  - The Garnet & Gold Scholar Society website > Scholars > Portal Login
    - <https://garnetandgoldscholar.fsu.edu/>
  - My.fsu.edu > on the left navigation bar under Research & Recognition > Garnet & Gold Scholar Society
- Click on the hamburger menu in the top right corner and click on the Appeal Form



- Complete the Appeal Form by choosing your Reason for Appeal, the Engagement Area(s) that pertain to your appeal, and then share your Details for wanting to be reconsidered.
- Click submit. Please allow two weeks for your Appeal Form to be reviewed and evaluated by an anonymous reviewer. You will be notified via email with the decision.